



Heights Manor

APARTMENTS

January –2023



A new year is like a blank book. The pen is in your hands. It is your chance to write a beautiful story for yourself.

HAPPY NEW YEAR



Reminder

Rent is always due on the first day of each month. On the 6th, late fees are charged to your account.



Office Hours

Monday-Friday
10am-4pm

Closed Saturday & Sunday

Telephone

330-385-4047

Email

ktanner@heightsmanorapartments.com
pcriss@heightsmanorapartments.com
mstewart@heightsmanorapartments.com

Maintenance

NON-EMERGENCY
330-385-4047

EMERGENCY
330-853-8626

Heights Manor Team

Resident Managers

Kathy Tanner
Paula Criss

Maintenance Manager

Mark Stewart

Maintenance Team

Tammie Hill
Charles Keyes

We ask any resident who receives a utility check from us that it be cashed within 30 days. If you have not receive your check by the 20th of the month please call the office.



Our office will be closed on Monday January 2, 2023, in observance of the New Year Holiday. We will reopen at the normal time on Tuesday, January 3, 2023



Things to Do in the Snow

- Have an epic snowball fight.
- Build a snowman.
- Go sledding.
- Catch snowflakes on your tongue.
- Make a snow angel.
- Hit the slopes.
- Go snowshoeing
- Watch the snow falling



We are reminding our residents there is absolutely no storage in the building hallways, per Ohio fire code 1031.3 and 315.3.2 .

(3) 315.3 Storage in buildings. (b) 315.3.2 Means of egress. Combustible materials shall not be stored in exits or enclosures for stairways and ramps.

(EE) Section 1031 Maintenance of the means of egress (1) 1031.1 General. The means of egress for buildings or portions thereof shall be maintained in accordance with this paragraph. (2) 1031.2 Reliability. Required exit accesses, exits or exit discharges shall be continuously maintained free from obstructions or impediments to full instant use in the case of fire or other emergency where the building area served by the means of egress is occupied. An exit or exit passageway shall not be used for any purpose that interferes with a means of egress. (a) 1031.2.1 Security device. Any security device or system that emits any medium that could obscure a means of egress in any building, structure or premise shall be prohibited. (3) 1031.3 Obstructions. A means of egress shall be free from obstructions that would prevent its use, .

Any items found in the hallways will be discarded .

